



**INFORMATION FOR TEAM MANAGERS**  
**4J Studios scottishathletics Under 12 SUPERteams National Final**  
**SATURDAY 22<sup>nd</sup> JUNE 2024**  
**Riverside Sports Arena, University Avenue, Ayr, KA8 0SZ**

Congratulations on qualifying for the 2024 National SUPERteams Final. We look forward to seeing your team competing on the day. All information about this event, including the final timetable, pools list and live start lists can be downloaded from the **scottishathletics** fixture page [here](#).

**Arrival**

Only event officials with a parking pass will be permitted to park in the stadium car park. Team and spectator parking is available on a first come first served basis within the Ayr Academy and university car parks 3 and 4 nearby on the campus. All drivers must be considerate and park responsibly.

**Spectators, Coaches and Chaperones**

All non-athlete attendees should have registered with **scottishathletics** in advance via the dedicated Coaches and Spectators pages –

[4J Studios SUPERteams COACHES/SPECTATORS](#)

Parents can register via their child's account if they are not members themselves. All attendees will need to show their confirmation e-mail (either printed or on a mobile device) to gain access to the venue on the day.

Online entry fees:

Spectators - **£3**

Coach members of **scottishathletics** – **Free**

A pay on the day option of **£4 by card only** is available for those who have not registered in advance. Coach members must register in advance if they wish to avoid the £4 on the door fee: we will not be able to check memberships on the day for free entry.

Access to the competition area (including the in-field warm-up area) will be restricted to athletes, officials and coaches, on production of their valid licence. Parents, spectators and non-competing athletes should spectate from the seating area or outside of the track.

**Declarations Sheets**

Final declarations sheets will be collected by Team Managers from the declarations desk in the admissions gazebo on arrival. Once completed, Team Managers should take them back to the declarations desk within the main building (by the main reception) to collect their team pack. Teams should not submit their declarations form until all four team members are present on the day. Athletes will not need to report to declarations to declare individually at this event: Team Managers should collect packs on behalf of their teams.

**PLEASE DO NOT CHANGE TEAMS AFTER SUBMITTING YOUR DECLARATIONS FORM.**

Each participating team must be accompanied by an adult from their club throughout the event. This could be a coach, team manager, parent helper or other volunteer. This person should be named on the declarations sheet on the day and will accompany their team around each of their events. They may be asked to assist officials with simple event duties at each station, but no prior knowledge of athletics is required as instructions will be provided. Chaperones must be identified for each TEAM: this means if a club has an A team and a B team, two chaperones will be required.

### **Athlete Assembly**

Athletes should report to the assembly areas prepared to compete, with numbers securely fastened to their club vest (front and back) and visible to officials. Spikes should be checked and tightened before reporting, and no additional kit or bottles should be brought into the assembly areas.

**TEAM MANAGERS/CHAPERONES MUST ENSURE THAT ATHLETES ARE WEARING THE SAME NUMBER AS RECORDED ON THE DECLARATIONS SHEET.**

- Field Events: Athletes should report to the site for their event at least 15 minutes before the timetabled start time.
- Track Events: The Track Assembly Area will be within the gazebo on the home straight Athletes should report at least 15 minutes before the timetabled start time for their event to be collected by officials and escorted to the start line. Teams may not use their own batons during relays, and must not bring a baton to the assembly area.

**All teams must be aware of any ongoing events when reporting, and take care whilst crossing the track or entering any other competition areas.**

### **General Information**

- **Teams will not have access to the indoor area for warming up at this event. Warm ups can be conducted in the areas surrounding the facility, but not within the competition areas.**
- All athletes in the U12 SUPERteams must compete in their club colours.
- Assembly areas and pools will be clearly signposted on the day.
- Personal equipment, including phones and music players MUST NOT be brought into the competition area.
- Balls, including footballs, rugby balls or howlers/NERF Balls, are not permitted within the arena.
- Spike Length: spike length must not exceed 6mm
- Your attention is drawn to UK Athletics Rules regarding misconduct. Athletes should make themselves aware of the content of these rules.
- Clubs are reminded that they must ensure that ALL volunteers who are supervising teams have been suitably vetted, and where necessary are members of the PVG Scheme. Further information on vetting and PVG is available from the **scottishathletics** welfare team: [pvg@scottishathletics.org.uk](mailto:pvg@scottishathletics.org.uk)

### **Event Help Line**

Mobile No. **07522556771** is available to athletes, coaches, officials and spectators for on the day enquiries, if required. If unanswered, a message should be left detailing name, issue and return contact telephone/mobile number.